

(To be uploaded  
in our website)

01/4/26  
SCIC



Revenue Department,  
Government of Goa,  
Secretariat, Porvorim-Goa. 403 521

Goa State Information  
Commission  
Panel No. 1003  
Entry No. 1003  
Date 01/04/2026

No:26/08/04/2025-RD/429

Dated:30/03/2026

Read: Order passed in Appeal No. 317/2025/SCIC dated 19/01/2026.

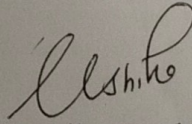
**CIRCULAR**

The Right to Information (RTI) Act, 2005, was enacted to empower citizens, promote transparency and accountability in Government functioning, contain corruption, and make democracy work for the people. It enables citizens to access information under public authority control, ensuring government accountability and fostering a well-informed citizenry.

However, it has been observed by Goa State information Commission that the Public Information Officer does not adhere to the provisions of Section 6(3) and 7(6) of the RTI Act. Therefore, it has been enjoined upon all the PIOs under the control of the Revenue Department to strictly adhere to the instructions as given below:

- (i) The provision of Section 6(3) shall be strictly followed. If an application received under the RTI Act is to be transferred, the same shall be done within 5 days.
- (ii) No fee shall be charged from the RTI applicant, if the intimation/ information is furnished after 30 days of the receipt of the RTI application. If the fee is charged for the information to be provided but not furnished within the 30 days' time limit from the date of the receipt of the application, the fee received shall be refunded to the applicant.

All the Heads of Departments within the administrative control of Revenue Department are requested to bring the content of this Circular, to the notice of all the PIOs/ APIOs within their jurisdiction for adhering to the sections and provisions laid down in the RTI Act, 2005 and Rules framed thereunder.

  
(Vrushika Kauthankar)  
Under Secretary (Rev-I)

To,

1. The Collector, North Goa District, Panaji Goa.
2. The Collector, South Goa District, Margao Goa.
3. The Director, Directorate of Settlement and Land Records, Panaji Goa.

P.T.O.

Copy to:

1. ✓ The State Chief Information Commissioner, Goa State Information Commission, Patto, Panaji Goa
2. The Chief Secretary, Secretariat Porvorim Goa
3. The Secretary (Revenue), Secretariat Porvorim Goa